



## Clean Air Fringe Benefit Email Notification Template

**To:** [Employees Offered a Parking Benefit]

**Subject Line:** [Trade in your parking benefit]

**Attached:** [Clean Air Fringe Benefit Worksheet]

To continue to improve air quality and traffic congestion in the District, the Transportation Benefits Equity Amendment Act of 2020, also referred to as the DC Parking Cashout Law, was signed into law by Mayor Bowser in April 2020. This law encourages sustainable transportation use and reduces driving alone to work in DC.

To become compliant with the law [company name] has chosen to implement a Clean Air Fringe Benefit, called a parking cashout. As an employee currently offered a subsidized parking benefit, you are required to choose between keeping your parking benefit **OR** accepting the Clean Air Fringe Benefit in the amount of [ \$\_\_\_\_\_ ] a month. The amount of the Fringe Benefit can be used toward public transit or vanpool costs. If the amount you require for transit/vanpool is less than the amount listed above, [company name] will provide you with one of the following to make up the difference: (a) additional compensation (taxable income); (b) increased contribution to your health coverage; or (c) combination of both.

Please fill out the attached document to make your selection by [date].



Printed with eco-friendly inks on paper manufactured with 30% post consumer waste.